

Barbican Creative Learning has a bursary fund that can cover the cost of travel, childcare, Internet access or any other cost that would stop you taking part in our Young Creatives programmes due to financial reasons.

## Who can apply for a bursary?

There are a few different cases when someone can apply for a bursary...

- Generally, if you need financial support to take part in one of our Young Creatives programmes.
- It could also be if you, or your parent/carer, are in receipt of any of the following benefits:
  - Income Support
  - Income-based Jobseeker's Allowance
  - Income-related Employment and Support Allowance
  - Support under Part VI of the Immigration and Asylum Act 1999
  - The guaranteed element of Pension Credit
  - Child Tax Credit (provided you're not also entitled to Working Tax Credit)
  - Working Tax Credit run-on – paid for four weeks after you stop qualifying for Working Tax Credit
  - Universal Credit
  - Eligible for Free School Meals
- If you, or your parent/carer, are **not** in receipt of any benefits, but you'd still struggle financially, you can still apply. You'd just need to tell us why a bursary is needed in the space provided on the form.
- You must be able to commit to all the dates of the programme you're interested in.
- Most of the sessions will be at the Barbican Centre this year, so you're welcome to apply for a travel bursary. We usually cover travel costs from within the M25 boundary but will consider all requests. If the travel distance is too far, we'll do our best to point you in the direction of resources and programmes closer to where you live.
- Some sessions might take place online too, and we'll support those who may have difficulty accessing the Internet.
- Note: If you are 18 or over, you can apply for a bursary yourself. If you are under 18 your parent/carer should apply on your behalf.

## How do I apply and get paid?

1. Interested in joining one of our Young Creatives programmes? Apply online via the Barbican website.
2. If you are invited to attend an in-person selection day or shortlisting process and need financial support to attend, we can cover this (travel from within the M25). There will be space in your application form to let us know you need it. This won't affect whether you're shortlisted or not.
3. If accepted onto the programme, you will be offered a bursary scheme approval form - fill this in and return it to the contact given on the form.
4. We will use this form to allocate bursaries appropriately and will agree a plan on when and how to reimburse you.
5. Note: you will need to provide receipts for certain things (travel, childcare etc.). This will be agreed with your contact in advance.

## **What if my circumstances change?**

- If you didn't need a bursary at the start of the programme, but you need one later, please ask your contact for the form and apply.
- If you receive a bursary at the start and later find you no longer need it, please let us know as we may be able to reallocate these funds to someone else who needs it.

## **How much is available?**

- Although bursary funding is limited, we will do our best to make sure everyone offered a place on our programmes is supported to take part.
- We will think about the length and nature of the programme. You should apply for the total amount you require - there is space on the form to list potential costs and the number of sessions so you can work this out. Your contact given on the form can support with this, just let us know.
- For expenses like travel, the amount applied for must be reasonable (the most cost-effective, economical, and practical) for example: a standard ticket, rather than first-class; travel only for the journey to and from the Barbican Centre for sessions, rather than an all-day travel card etc.

## **What will happen to the information I provide about my circumstances?**

We will only use the information on your form to process the claims. It will not be shared. Where information is used for statistical or reporting purposes you shall remain anonymous.

## **Any questions?**

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