



Job Description

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| Job Title | Full Stack Designer |
| Department | Business Systems and Data |
| Grade | D |
| Location | Barbican Centre |
| Responsible to | Head of Business Systems and Data (Barbican) |
| Responsible for | |

Purpose of the post

The Full-stack Designer owns graphic design and user interactions on barbican.org.uk and other digital products, both public-facing and internal. They are part of a multi-disciplinary delivery team covering design, software development, user experience, quality assurance and product. They make sure that the Barbican's visual identity is reflected online. They develop our pattern library and build excellent, accessible front-end interactions on the award-winning barbican.org.uk and other public-facing and internal web applications.

Main Duties & Responsibilities

To lead on user interface (UI) design

- Take ownership of UI design on barbican.org.uk and other public-facing and internal digital products
- Design accessible interactions that delight users of our digital products
- Maintain design consistency and clarity
- Realise the Barbican's visual identity in our digital products
- Work with the UX Lead to plan and execute early testing of designs and prototypes
- Seek to make improvements based on user feedback and data

1. To implement designs in code

- Implement designs to meet at least Web Content Accessibility Guidelines AA, and Web Content Accessibility Guidelines AAA where it is possible



- Build and maintain the pattern library
- Take ownership of one-off products, such as our websites for Walthamstow Garden Party and Leytonstone Loves Film
- Work with the Senior Developer and other developers to choose appropriate technical solutions to meet new UX and backend challenges, and make them work

2. To work collaboratively as part of the Digital Products team

- Attend daily stand-up meetings, sprint planning and review sessions
- Communicate transparently with the team and stakeholders using Trello Boards, SharePoint or other tools as agreed with the team
- Contribute to the development and presentation of the Barbican design system
- Work with the UX Lead and Senior Developer to find technical solutions that support an excellent user experience
- Work closely with the Design Studio to ensure the Barbican brand is consistent wherever it is used

3. To innovate within the strategic context of the Barbican

- Understand the Barbican's strategic objectives and why we do what we do
- Understand the Barbican's Equality and Inclusion Strategy
- Contribute to a culture of innovation at the Barbican and bring your own perspective to digital development

4. Other

- Actively implement the City of London's Equal Opportunity Policy and the objective of promoting equality of opportunity in relation to the duties of the post
- Implement the City of London's Occupational Health and Safety Policy in relation to the duties of the post, and at all times give due regard to the health and safety of both themselves and others when carrying out your duties
- Undertake any other duty that may reasonably be requested appropriate to the grade.

Person Specification

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|------------------------------|---------------------------|
| Job Title | Full Stack Designer |
| Department | Business Systems and Data |
| Grade & Level | D |
| Trent Position Number | |

Please find below the qualifications, experience and technical skills required to undertake this post. Each criterion will be assessed at application (A), interview (I) or test (T) as indicated below.

Professional Qualifications /Technical/ Relevant Education & Training

Essential

- Building wireframes and prototypes (A,I)
- Writing code in JavaScript, HTML and CSS (A,I)
- Developing web applications using a reactive framework (we use VueJS)
- Writing code as part of a team, and using relevant tools to help (for example, we use Git) (A, I)
- Using an Agile software development methodology such as Scrum, and using relevant tools to help (we use Jira, for example) (A,I)
- Familiarity with SharePoint, Trello Boards or other similar collaborative digital work spaces (A, I)
- Familiarity with Web Content Accessibility Guidelines (A,I)
- Working with remote APIs in the browser (A,I)
- A general understanding of web application architecture (A,I)
- A general understanding of the principles of privacy and information security (I)



Experience Required, including Budget Holding Experience (if appropriate)

Essential

- Putting accessibility and usability first in website or other software design (A,I)
- Developing software based on user needs (A,I)
- Using graphic design to develop a website user interface (A,I)
- Working with or developing a design system (A,I)
- Working with users and non-technical staff, with the ability to translate technical concepts into understandable language (A,I)
- Working collaboratively as a part of an agile team and proven ability to build positive working relationships within the wider organisation (A,I)

Other Relevant Information eg. working hours or desirables (only if applicable)

- 35 hours per week – Monday to Friday
- This role allows some flexibility in working times and is suitable for regular remote working

Recruitment – Note to Applicants

The qualifications, experience and technical skills will be used in the decision-making process for recruitment. Please give examples of how you have exhibited these behaviours in your previous role(s). It is essential you address the criterion marked as (A) on your application form in the section for supporting information.

Be as specific as possible, we cannot guess or make assumptions, but will assess your application solely on the information provided. Try to provide evidence, by examples, where possible, of skills, knowledge and experience contained in this person specification.



Summary of Terms and Conditions of Employment

This summary is given as a guide and is not intended to form part of an individual's contract of employment.

Salary

The salary range for this job is £36,060 - £40,750 per annum inclusive of all allowances. This figure will be reviewed annually from 1 July in line with the pay award for other salaried staff within the City of London Corporation.

Contract

The position is offered on a permanent basis

Hours of Work

Normal hours of work are 9am – 5pm, being 35 hours per week excluding lunch breaks, Monday to Friday, inclusive but the post holder shall be expected to work the hours necessary to carry out the duties of the position.

Frequency and Method of Payment

This is a monthly paid appointment and salaries are credited to a Bank or Building Society Account on the 11th of each month.

Annual Leave

There is an entitlement of 28 days annual holiday plus Bank Holiday. There are subsequent increases to entitlement to annual holiday according to length of service.

Sickness Absence and Pay

The City of London Corporation has a comprehensive Occupational Sick Pay scheme, details of which can be found in the Employee Handbook which will be made available to you upon commencement.

Pension

You will automatically be admitted to the City of London Corporation's Pension Scheme. Employees contribute between 5.5% and 12.5% of their pensionable pay to the scheme, depending on salary.

If you do not wish to join the Scheme you must make a formal declaration stating you wish to opt out. You may contact the Pensions Office directly should you have any queries relating to the Local Government Pension scheme and your entitlements under this scheme.



Continuous Service

If you join the City of London Corporation without a break in service (subject to certain exceptions) from another body covered by the Redundancy Payments (Local Government) (Modification) Order 1999, your service with that institution will count for the purpose of continuous service. The amount of continuous service which you have will affect your entitlement to certain contractual benefits; for example, annual leave, sick leave and maternity leave. A full explanation of Continuous Service is contained within the Employee Handbook.

Probationary Period

You will be employed initially on a six month probationary period. Should either party wish to terminate the employment during this period, then one week's notice will be required on either side, except for summary termination for gross misconduct.

Notice Period

One month by either party after satisfactory completion of probationary period.

Learning and Employee Development

The City of London provides for financial support and time off for staff to study for appropriate qualifications which relate to their duties or undertaking professional skills update training. There is also an in house programme covering more general training needs.

Employee Volunteering Programme

Through its partnership and regeneration work, the City of London aims to contribute to the social and economic regeneration of the seven boroughs bordering the City: Camden, Hackney, Islington, Lambeth, Tower Hamlets and Westminster. These boroughs contain some of the most deprived neighbourhoods in the country.

The Employee Volunteering Programme, established in 2002 allows staff to volunteer their time, skills, knowledge and expertise to benefit local residents whilst developing their own professional skills. All staff are given the opportunity, subject to line management agreement, to take 2 days of volunteering leave per year to enable them to do this.