Covid-19: guidance on safe events at the Barbican

Our Centre measures

• hand sanitiser dispensers around the building
• regular cleaning of touch points by dedicated hygiene janitors
• a one-way system around the Centre where possible
• clear directional signage of routes to your event space
• reduced capacities in our rooms and removal of some furniture to allow for social distancing
• staff wearing face coverings in all front of house areas
• speak to our Barbican Hosts or a member of staff if you require assistance

Event guidance

• all delegates to wear face coverings
• we currently have limited cloakroom facilities: if you require a cloakroom for your event, please discuss with your event manager
• move to a digital approach to reduce touch points – removal of lanyards, badges, pads and pens
• room set-ups adapted to enable 2m social distancing
• recommended delegates have allocated places in meeting rooms for the duration of the day
• one-way systems for access in and out of rooms where possible
• technical equipment cleaned before and after use and limit shared equipment
• event spaces and furniture cleaned before and after events
• regular cleaning of touch points in and around event spaces, including door handles, lift buttons, bannisters etc

Test and Trace

• the lead organiser must complete our test and trace form for each day of the event, this can be accessed here: https://www.barbican.org.uk/test-and-trace
• a detailed contact list of all event attendees should be kept by the lead organiser for 21 days post-event, which must be presented to NHS Test and Trace should they encounter a new Covid-19 case

Catering measures

• food served in individual portions, in grab bags or bento boxes
• individual water bottles for all delegates
• tea and coffee served to you by our staff: eliminating extra touch points
• use of sustainable and recyclable packaging
• regular cleaning of shared surfaces during catering breaks