

Barbican Guildhall Creative Learning looks for committed, talented young people between 16 and 25 to take part in our young creatives groups. We believe the arts have the power to transform lives, and that people of all ages and backgrounds should have access to world-class arts.

If there is a financial reason that would prevent you from participating in our programmes we have a bursary fund available that can assist in covering the cost of travel, childcare, internet access or any other cost that would prevent your participation in the programme.

Process

If you are interested in participating in any of our Young Creatives programmes you should apply via the online portal. You may apply for a bursary at the point of being accepted onto a programme. We will offer all participants a bursary approval form which will be used to allocate bursaries appropriately. Programmes with an in-person shortlisting process or selection day will offer initial financial support at the point of shortlisting.

Eligibility

Bursaries are available to participants who require financial assistance in order to participate in our programmes. To be eligible for the bursary you must be able to commit to the relevant programme for its duration.

The majority of the sessions will be online this year. Therefore, some people may have difficulty accessing the internet and may need support with this. There will be some key sessions that may take place in the Barbican in 2021. For these sessions you may apply for a travel bursary. There is a limited fund available. We generally support travel bursaries from participants living within the M25 boundary but will consider all applications. In cases where the travel distance is too far, we will do our best to point you to resources and programmes closer to where you are resident.

If you are 18 or over you may apply for a bursary yourself. If you are under 18 your parent/carer may apply on your behalf. Participants are eligible for a bursary if you, or your parent/carer, are in receipt of any of the following benefits:

- Income Support
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- The guaranteed element of Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit)
- Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit - Universal Credit
- Eligible for Free School Meals

If you, or your parent/carer, are not in receipt of the above benefits, you may still apply for a bursary if you will struggle with financial costs. In this case you will need to explain why a bursary is needed in the space provided on the approval form.

How much is available?

We have a limited bursary fund available across all our programmes, but will do our best to ensure that everyone offered a place on our programmes will be appropriately supported to take part. The amount you apply for will largely depend on the length and nature of the programme, and will be assessed accordingly. Applicants should apply for the amount they require.

For expenses such as travel, the method and class of travel, along with other expenditures, must be reasonably incurred. For example you must purchase the most cost effective tickets using the most economical and practical form of transportation.

How do I apply and get paid?

- Step 1:** Once accepted onto a programme, request the bursary approval form.
- Step 2:** Fill out the approval form as early as possible (on the first day of the programme or before).
- Step 3:** The completed and signed form should be given directly to the Barbican Staff member who leads your programme.
- Step 4:** The outcome of your application will be communicated to you as soon as possible by your leader.
- Step 5:** Once the outcome is agreed, a method for payment and reimbursement timeline will be proposed and agreed.
- Step 6:** Throughout the programme you will need to submit receipts for travel, child care, etc. as agreed with your programme leader.
- Step 7:** Throughout the programme you must attend the agreed sessions and keep your programme leader up to date if your circumstances change.

What if my circumstances change?

We understand that circumstances may change. If you do not require a bursary at the start of your programme, but your circumstances change please request a bursary approval form directly from your programme leader at the point you require it.

What will happen to the information I provide about my circumstances?

Barbican Guildhall Creative Learning will only use the information on your form to process the claims. It will not be shared. Where information is used for statistical or reporting purposes you shall remain anonymous.

Any questions?

Call us on: **020 7382 2333** or email: **creative.learning@barbican.org.uk**